Steps to update student details on parent portal

- 1) Login to Parent portal with the parent id and password
- 2) As shown below, click on the icon displaying child's photo. This will open a new page with student details.



3) On this page, **to upload a new photograph**, click on "Student profile" -- click on the child's photo – upload a new photo



4) To edit passport/visa /emirates Id details, click on "Edit student profile". Fill appropriate information and update

		Edit Student Profile			
	Student Profile				
Click Here	Edit Student Profile				
	Attendance Report	GENERAL			
	Report Card	Nationality Id *	Nationality Id	Valid Upto Nationality Id *	Valid Linta Nationality Id
	Assignments/Notes		Nationality id		
	Teachers List	Passport No.	Passport No.	Passport Valid Upto	Passport Valid Upto
	Due Fees Report	Visa No		Visa Valid Unto	
	Medical History	Fist its.	Visa No.		Visa Valid Upto
	LMS Moodle	CONTACT DETAILS			
		Update Reset			

5) To update address, parent contact number, contact email id etc, click on "Edit profile" on the parent portal – homepage and update the appropriate information

