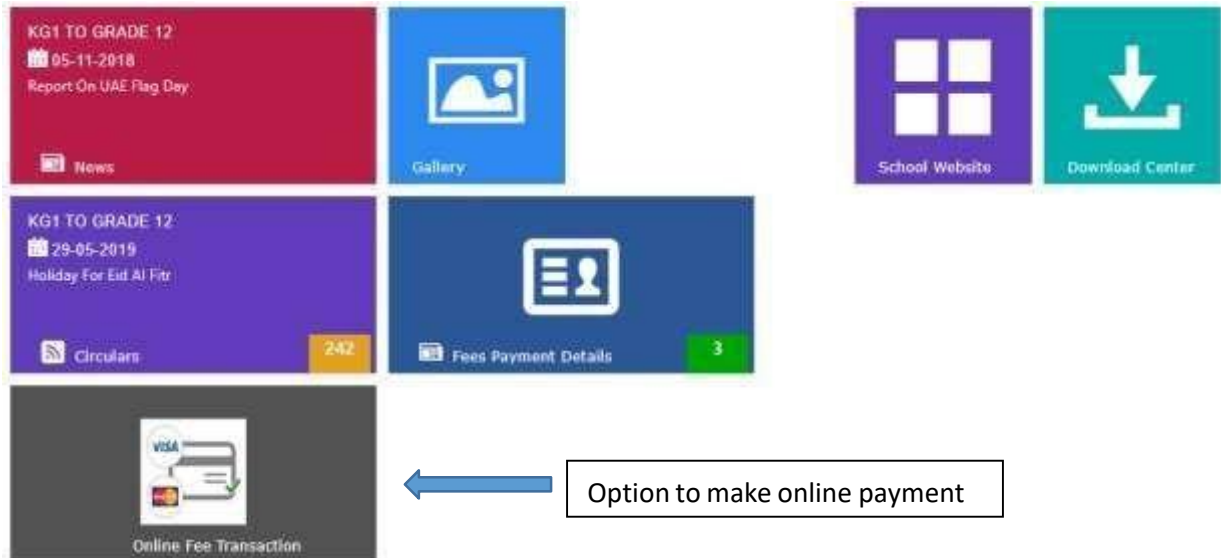


User guide to make online Tuition fee payment

- 1) Login to the parent portal with the parent id and the password
- 2) On the parent portal in the Home page, you can find the option “Online fee transaction” as shown below



- 3) Click on “Online fee transaction” and you will be able to see the below screen with your child fee details. Here, select the child and click on “Submit” to view the detailed payment page.

Academic Year *

Online Fee Transaction [Online Transaction Fee Report](#)


ONLINE FEE TRANSACTION

	ENROLLMENT NO.	STUDENT NAME	CLASS NAME	FEE AMOUNT
			GRADE 3 NOT DEFINED	<input type="text" value="0.00"/>

- 4) Upon clicking on submit, following screen will be loaded with the term wise fee payment option for your child. Here, you can opt to pay for all the terms displayed.



TRANSACTION DATE		<input type="text"/>		
STUDENT NAME		ENROLLMENT NO.		
CLASS		GRADE 3 NOT DEFINED	ROLL NO.	0
SELECT FEES	FEE TYPE	EXPECTED FEE AMOUNT	PAID FEE AMOUNT	AMOUNT PAYABLE
<input checked="" type="checkbox"/>	COMPETITIVE EXAM FEE-CHEMISTRY (2022-2023)	10	0	<input type="text" value="10.00"/>
<input checked="" type="checkbox"/>	TUITION FEE FOR TERM 1	4110	0	<input type="text" value="4110.00"/>
<input checked="" type="checkbox"/>	BOOKS FEES (Indent No. 111441)	500	0	<input type="text" value="500.00"/>
VAT AMOUNT				<input type="text" value="0.80"/>
Total Amount				<input type="text" value="4820.5"/>
Grand Total				<input type="text" value="4820.5"/>

- 5) Upon clicking on “Pay” button on the above-mentioned page, you will be redirected to the payment gateway. Here you must enter the card details.



مدرسة البريدة المشتركة
BRIGHT RIDERS
SCHOOL

Total AED1,530.00

Pay by card  

Card Number

Expiry Month / Expiry Year Security Code

Name on card

- 6) Once the card details are entered, the page will process the payment. Based on the authentication process of your card, OTP will be generated. If OTP is generated, please input the same.

Verified by
VISA

بنك أبوظبي الأول
FAB
First Abu Dhabi Bank

Enter your OTP

Please enter the 6 digits One Time Password received on your mobile number registered with the Bank. Please note validity of the OTP is limited to 1 Hour.

Merchant: Bright Riders School
Amount: AED 1,530.00
Date: 19:06:30
Card Number: XXXX XXXX XXXX 0488
OTP:
[Resend OTP](#)

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Kindly note: OTP will be sent to the registered mobile number linked with this Card which may be that of the primary cardholder.

- 7) If your card does not have the process of OTP generation the payment will be processed directly.
Please do not refresh or close the page until the page does not display the payment message.
- 8) If the payment is successful, following message will be displayed.

Payment accepted

Thank you, your payment has been accepted.

Reference number	5f0174ef-19ef-469a-886c-dd41ba408791
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Here, click on "Return to basket" and you will be displayed with the status and details of the transaction. You can click on "Go to home page" to go back to the Parent portal.

Transaction Status	Transaction Details
Transaction Date	CAPTURED
Transaction Reference No	12:37:32
Order Refrence	5631c7d2-1203-4a6a-af05-00009ea89f81
	<u>GO TO HOME PAGE</u>

9) If the payment is unsuccessful, following will be displayed. You can click on "go to home page" to go back to the parent portal and attempt to make the payment again.



10) Upon successful, payment transaction, receipt of the transaction will be generated in the same module under the tab "Online transaction fee report"

